

**Action Taken Report of IQAC meeting held on 20<sup>th</sup> September 2014**

| <b>S. No.</b> | <b>Agenda</b>                                       | <b>Matters discussed</b>   | <b>Action Taken</b>   |
|---------------|---|--|---|
| 1.            | Academic Audit Report                               | <ul style="list-style-type: none"> <li>• Use of web resources</li> <li>• Incorporate applications in the curriculum</li> <li>• Offer certificate courses</li> <li>• Industry-Institution linkages</li> <li>• Present ATR by each department</li> </ul> | <ul style="list-style-type: none"> <li>• Convert the existing rooms into ICT based rooms</li> <li>• Deliver at least 25% of curriculum via ICT tools</li> <li>• Each department present ATR before Academic Audit team</li> <li>• Established Instrumentation Facility in the Bio-Technology dept.</li> </ul> |
| 2.            | Academic plan of the college and IQAC for 2014-2015 | <ul style="list-style-type: none"> <li>• Make SWOT analysis and based on this prepare academic plan</li> </ul>   | <ul style="list-style-type: none"> <li>• Academic plan of the college prepared on the basis of feedback from students and staff.</li> </ul>   |
| 3.            | Plan for celebration of Jubilee year 2017           | <ul style="list-style-type: none"> <li>• Each department asked to give perspective plan for celebration of Jubilee year of the college</li> </ul>  | <ul style="list-style-type: none"> <li>• HoDs submitted their plan of their departments during Jubilee year celebration.</li> </ul>   |
| 4.            | Any other item                                      | <ul style="list-style-type: none"> <li>• Nominate student representation in IQAC</li> </ul>  | <ul style="list-style-type: none"> <li>• Nominated two students in the IQAC.</li> </ul>   |

*[Handwritten Signature]*  
20/9/14

**IQAC COORDINATOR**  
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*[Handwritten Signature]*  
20/9/2014

**Principal**  
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