

Minutes of IQAC Meeting held on 28.09.2015, at 11.30.a.m. in the Seminar hall

The fifth meeting of the Internal Quality Assurance Cell (IQAC) was convened at 11.30 a.m. on 28th September 2015 in the Seminar Hall. The following members attended the meeting.

S.No	Name of the Staff/ Invitee	Responsibility
1.	Dr.T.Jayaprakasam Principal	Chairperson
2.	Dr.A.Venkatesan Asso. Prof of Physics	IQAC coordinator
3.	Er.P.Balasubramanian President College Committee	Representative from Management
4.	Dr.P.Neelanarayanan Controller of Examinations	Administrative officers
5.	Thiru.R.Selvakumar Librarian	Administrative officers
6.	Thiru.P.Sundaramoorthy DGM,BHEL,Tiruchirappalli	External Member
7.	Thiru.A.K.B.Nawas Babu S.A.Knitwears Private Ltd, Madurai.	External Member
8.	Prof.M.Muralidharan Head,Department of Computer Science	Member
9.	Dr.K.Karunakaran Asst Professor of Economics	Member
10.	Dr.V.Saavithiri Head ,Department of Mathematics	Member
11.	Mr. K. Kalyankumar Asst. Professor of Commerce	Member
12.	Ms.K.Ponvel Alagu Lakshmi Asst. Prof of Comp. Science	Member
13.	Dr.P.Selvathurai, Head,Dept of Tamil	Ex Officio Member
14.	Prof.K.T.Tamilmani Head,Department of English	Ex Officio Member
16.	Dr.S. Murugesan Head,Dept of commerce	Ex Officio Member
17.	Dr.S.Kumararaman Head,Dept of Physics	Ex Officio Member
18.	Prof.M.P.Shanthi Head ,Dept of Zoology	Ex Officio Member
20.	Dr.R.Manimekalai Head,Dept of Economics	Ex Officio Member
21.	Dr.C.Sasikumar Head,Dept of Botany	Ex Officio Member
22.	Dr.A. Rajendan Coordinator, Embedded System	Ex Officio Member



23.	Dr.S.Sahayalathrani, Physical Directress	Ex Officio Member
24.	Mr.N.Narendra kumar Head,Dept of of Hotal Management	Ex Officio Member
25.	Mr. N. Subash	Student Representative

Apology for Absence

01	Prof.M.Ponnambalam Chairman, Governing Body	Representative from Management
02	Dr.P. Shanmugam Principal Scientist, CLRI, Chennai.	External Member
03	Dr.A. Sekar Head Dept of Chemistry	Ex Officio member

The following agenda was considered for discussions

1. To discuss the Action Taken Report for the academic year 2013-2014.
2. To discuss the Academic Audit Report for the year 2014-2015.
3. To peruse and discuss Annual Quality Assurance Report (AQAR) for the academic year 2014-15.
4. Any other matter.

The Chairperson and Principal of the college Dr.T. Jayaprakasam presided over the meeting and extended a warm welcome to all the members. He invited Dr. A. Venkatesan, IQAC coordinator to take up the agenda one by one.

The IQAC coordinator invited Dr. K. T. Tamilmani, Head, Department of English to move the first agenda: - Action Taken Report (ATR) for the year 2013-2014. Dr. Tamilmani presented department-wise Action Taken Report for the academic year 2013-14. The external expert Mr. A.K.B. Nawas Babu asked to send the AQAR report in advance. He also insisted that the curriculum should possess less theory and more practical. He also suggested that Internship program like e-commerce, fashion designing, ERP, photography as well as hands-on training/on-job training would have to be a part of curriculum. He further insisted that the Project based learning like mobile apps, which may be relevant to public, may be included in the curriculum. After in depth discussion, the members adopted the following resolution unanimously.

2015/IQAC/September/01

It is resolved to approve the Action Taken Report (ATR) for the academic year 2013-2014 with a note of the members' suggestions

Then, the IQAC coordinator invited Dr. S. Kumararaman, Head, Department of Physics to present Reports of Academic Audit Report for the year 2014-2015. The external expert Mr. Sundaramoorthy insisted to incorporate the consultancy as part of the activities of the faculty as well as students' Research so that it will fetch them more resources for their research. He also suggested that BBA programme may have specific business model in their course



structure, thereby students get the culture of industry in the institution itself. Mr. Nawas Babu expressed his views on online courses to be included in the curriculum. Mr. M.Murlidharan, Head, Department of Computer Science said that his department has already practicing to learn on-line courses offered like Coursea etc. and he added further that in order to implement it, it must be discussed by and large in the academic council in respect of awarding credits. The President of the Nehru Memorial College Committee Er. Pon. Balasubramanian mentioned that apart from teaching, teachers shall concentrate on Research, Publications, Consultancy and Extension Activities more rigorously. After in depth discussion, the members adopted the following resolution unanimously.

2015/IQAC/ September/02

It is resolved to approve Academic Audit Report for Humanities & Commerce and Science faculties with suggestions provided by the members.

Dr. A. Venkatesan, IQAC coordinator moved the third agenda on Annual Quality Assurance Report (AQAR) for the academic year 2014-15. Mr. Nawas Babu asked the members to make use of Web resources like You Tube in the class room teaching. Mr. Sundaramoorthy highlighted the importance of incorporating application in the curriculum. Mr. Nawas Babu asked members to identify the opportunities available for students' community in various areas. In particular imparting training on e-filing, photography, film making, snap-deal certificating in the form of certificate programmes for the interested students. He added further that the Hotel Management Department may offer various certificate programmes on ethnic food making, diabetics food making etc. to the women students. Further he encouraged all Head of the departments to identify academic friendly industry and understand their goals. As a result, both institute and industry reap the benefits. For this purpose, industrial coordinator may be appointed, who has to look after the needy of the institution-industry linkages. The president of the college committee asked the Head of the Departments to provide Action Taken plan on the basis of Academic Audit Report. The principal of the college suggested the members to present the Action Taken report on academic report in the next IQAC meeting.

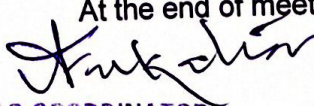
Further Mr.Nawas Babu suggested to pursue the entry level and exit level survey on the basis of student aspirations like higher studies, employment, marriage, value addition in the form their progression. After a detailed discussion, the final agenda was unanimously approved.

2015/IQAC/ September/03

It is resolved to approve Annual Quality Assurance Report for the academic year 2013-2014 and submit the same to NAAC..

The president of the College committee said that the Exclusive Research Block and Central Instrumentation Facility will be established in near future so that students, research scholars and staff of different disciplines may effectively utilize it for their research. He highlighted the steps taken by the management to implement waste water management systems and effect utilization of resources available.

At the end of meeting, the IQAC coordinator proposed a vote of thanks.



IQAC COORDINATOR

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Principal

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