

Minutes of IQAC Meeting held on 07.02.2019, at 11.30.a.m. in the Seminar hall

The meeting of the Internal Quality Assurance Cell (IQAC) was convened at 11.30 a.m. on 07th February 2019 in the Seminar Hall.

The following members attended the meeting.

S.No	Name of the Staff/ Invitee	Responsibility
1.	Dr. A.R. Ponperiasamy Principal	Chairperson
2.	Dr. A. Venkatesan	IQAC coordinator
3.	Dr. P. Neelananarayanan Controller of Examination	Administrative officer
4.	Thiru.R.Selvakumar Librarian	Administrative officers
5.	Dr. M. Muralidharan Associate Professor & Head Department of Computer Science	Ex Officio Member
6.	Dr. K.T. Tamilmani Dean of Academic affairs	Ex Officio Member
7.	Dr. C. Sasikumar Dean of Research Head & Department of Botany	Ex Officio Member
8.	Dr.V. Mohana Selvi Assistant Professor of Mathematics	Member
9.	Dr. S.R. Komahan Kavirinadan Associate Professor & Head Department of English	Member
10.	Dr.A.Kasthuri Assistant Professor of Chemistry	Member
11.	Dr. P. Kalpana Assistant Professor of Computer Science	Member
12.	Mr. T. Siva Research Scholar Department of Zoology	Student Representative
13.	Mr. M. Sathish Aravindh Research Scholar Department of Physics	Student Representative



The following agenda was considered for discussions

1. To discuss on the mechanism of obtaining feedback on curriculum and exit-feedback.
2. To approve the research policy followed by the college and subjects it in the Academic Council and Governing Body for its approval
3. To analyze the results and pass percentage of the students in the examinations for the academic year 2017-2018.
4. Any other matters.

The Chairperson and Principal of the college Dr. A.R. Ponperiasamy presided over the meeting and extended a warm welcome to all the members. He invited Dr. A. Venkatesan, IQAC coordinator to take up the agenda one by one.

The IQAC coordinator invited Dr. K.T. Tamilmani, Dean of Academic affairs to move the first agenda: Mechanism of obtaining feedback from various stakeholders. Dr. K.T. Tamilmani enumerated the mechanism of obtaining various feedback forms suggested by IQAC to the members of IQAC. He also emphasized the importance of feedback for designing and development of curriculum framework. The members updated the forms. They also insisted that the feedback may be obtained through online mode. Dr A. Venkatesan assured the members that the feedback will be made available in the online mode in the phased manner.

The IQAC coordinator invited Dr. C. Sasikumar, Dean of Research to move the second agenda - Research Policy of our college. He explained the Research policy of our college in promoting research activities at the campus. In order to nurture research culture in the vicinity, incentives for the staff and students - publishing papers in peer reviewed journals, attending conference, applying and obtaining research projects etc, may be granted. Although our college has been practicing to provide incentives for research activities for long time, it is imminent



to bring the same in a certifiable policy. Not only provide incentives, the policy encompasses the intellectual property right, consultancy services and other components pertain to research. The cell unanimously approves the policy and submits it to Academic Council and Governing Body for its consent.

Dr. P. Neelanarayanan Controller of Examination moved third agenda. He enumerated the results and pass percentage of our students of various departments in the examinations conducted by COE for the academic year 2017-2018. The Principal asked the Heads of Departments to look after the results and take appropriate measures like remedial coaching etc. So as the students enable them to pass in the subsequent examinations.

Dr. A. Venkatesan further seeks the cooperation of the Heads of Departments for preparation of AQAR for the academic year 2017-2018.

At the end of meeting, the IQAC coordinator proposed a vote of thanks.

A. Venkatesan
07/2/2019

IQAC Coordinator

IQAC COORDINATOR

Nehru Memorial College (Autonomous)
Puthanampatti-621 007
Tiruchirappalli, Tamil Nadu



Principal
07/2/2019

Principal

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